

---

## Frequently Asked Questions: The Homeschool Institution

---

### **Why is there a school in my district called “DISTRICT NAME Homeschool”?**

In order to streamline the process for students who are registered as homeschoolers in your district and who request testing, DPI and Measured Progress created a homeschool institution for every district in the state. The school is named the district’s name followed by the word Homeschool. The school code for these institutions contains an H such as H0564 to further distinguish it from regular schools.

### **What is this homeschool institution for?**

The homeschool institution was created to give the districts greater control as well as to protect the homeschool students’ privacy. With this institution, homeschool students can be added, tested, and reported on within their local district.

### **Who can access this homeschool institution?**

To protect student privacy, only the District Administrator (DA) or District Coordinator (DC) role will have full access to this institution. Other user roles will have limited access to the institution in order to administer a test, create rosters, and view participation reports.

### **Will I be able to load students into this institution?**

Yes, the DA or DC will be able to load students into this institution independently of the rest of the district.

### **Will I be able to test students in this institution?**

Yes. In order to test students in this institution, teachers (TEs) or test administrators (TAs) will need to be given access to the institution. Note that the user roles will have the same level of permissions in the homeschool as they do in the other institutions in your district. In order to further protect the privacy of homeschoolers by not allowing other users to edit demographic information or view score reports, use the TA role to proctor the test.

### **Will I have to test these students in a different session as the students from the public school?**

No. So long as the TE or TA has a user role in both institutions, the user will be able to create a session for both institutions simultaneously.

### **Who has access to the scores for homeschooled students?**

Only those users assigned to the homeschool whose role has permissions to view scores will have access to the scores for homeschool students. In order to limit access to homeschool student scores to solely district level users, the TA role should be assigned to any other user who is given access to the homeschool.

**Will I be able to print reports for students in this institution?**

Individual student reports will be available at the district level for homeschoolers. Reports can be printed from ORS following the normal process so long as a user has the appropriate permissions to access the score reports for this institution.

**Will I receive printed reports for the homeschool institution?**

Yes. Measured Progress will ship paper reports for the homeschool institution along with the rest of the schools in your district.

**Will reporting data for this institution be included in my district aggregates?**

Yes. Because the homeschool institution is within the district, the scores for these students will be included in the district reports generated by the Online Reporting System. This data will be handled separately at the state level for accountability purposes.

If you have any questions about the homeschool institution, please contact the NDSA Service Center at **1-800-929-3757**.